

CAREER Seeking part time remote work, utilizing, help desk background, customer service skills and education. Looking to work in a inspiring teamwork environment. Eager to contribute to team success through hard work, attention to detail and excellent organizational skills. Motivated to learn, grow and excel.



Work History

2011-01 -
2016-01

Licensed Massage Therapist

Massage Envy, Beaverton, OR

- Provided care for over 15 clients weekly
- Performed Swedish and some sports massage to members.
- Increased sales including renewing memberships and maintaining clientele.

2002-01 -
2009-11

COURIER CONTRACTOR

Self Employed, Portland, OR

- Managing over 10 shipments Daily
- Responsible for transporting goods tri-state and to airports.
- Accounts receivable, year end taxes, invoicing.
- Drove operational improvements which resulted in savings and improved profit margins

1999-07 -
1999-09

HELPDESK ANALYST

Robert half Int, Beaverton, OR.

- Superior Tech, For contracted clients.
- Provide Technical Support to corporate employees. Contracted jobs for Telecom, IT support, ISP desk support.
- Built and provided basic end-user troubleshooting and desktop support on Windows, Linux and Mac systems

1997-12 -
1999-07

SENIOR NETWORK SUPPORT REPRESENTATIVE

Stream International, Beaverton, OR

- Provide phone technical support to corporate customers for network printer and peripheral sharing devices.
- Completed paperwork, recognizing discrepancies and promptly addressing for resolution

1996-08 -
1997-06

Counselor

Portland community recreation parks, Portland, OR

- Lively experience working with children in after school Gym program ages 6-10. Kinder gym classes ages 3-5 years of age.



Education

2009-01 -
2010-01

Diploma in License Massage Therapy: Massage Therapy

Everest Institute - Tigard, OR



Contact

Address

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Phone

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Skills

Customer service

Documentation

Networking

Technical Support

Aroma Therapy

Prenatal Massage

Swedish Massage

